



Code of Conduct for participants and students at Camberwell Community Centre

Camberwell Community Centre's mission is to strengthen and enhance our community by facilitating an ongoing, creative and supportive environment for community based social, recreational, educational and cultural activities.

We are committed to delivering these services in a caring, inclusive and professional manner. To achieve this the Board has endorsed this list of expectations of mutual regard and respect for everyone who enrolls or participates in activities at the Centre.

Participant & Student Rights

- Access to quality programs, courses and volunteer opportunities.
- To feel welcomed into CCC for your respective class and/or activity.
- Adequate information on courses and activities.
- Adequate information on Centre policies and procedures.
- A supportive and friendly environment to learn, participate and achieve individual goals.
- Confidentiality and privacy of personal information.
- Respect for diversity of culture, religion and opinions.
- A clean and safe environment.
- Participants have the right to give Centre Manager constructive feedback on classes and activities if they feel it is both beneficial and will enhance engagement.

Participant & Student Responsibilities

- Respect the Centre's policies and procedures.
- Respect the Privacy Policy and not share electronic or phone contacts with other students without their consent.
- Respect other's opinions, views, cultures and religion.
- Respect all people's right to learn and participate.
- Ensure your contribution to your group/class is positive, constructive and friendly.
- Show courtesy towards all people involved in the Centre - including staff, volunteers and participants - regardless of ability and need.
- Participate in all aspects of the course or activities.
- Attendance - Notify the Centre if unable to attend class or activity if possible before the class commences.
- Care for the property of others and of the Centres.
- Punctuality – ensure arrival on time in order not to disrupt the class.
- Compliance with any reasonable instruction from a member of staff, volunteer or Board Member.
- Turn off mobile phones and personal screens in the classroom or during activities as appropriate.